

**CALL TO ORDER:** Mayor Williams called the Riverside, Ohio, City Council Meeting to order at 6:00 p.m. at the Riverside Administrative Offices, 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

**ROLL CALL:** Council attendance was as follows: Mr. Brown, present; Mr. Denning, present; Ms. Fry, present; Mr. Joseph, present; Ms. Lommatzsch, present; Mr. Maxfield, present; and Mayor Williams, present.

Staff present were as follows: Josh Rauch, City Manager; Nia Holt, Community Development Director; Dalma Grandjean, Law Director; and Katie Lewallen, Communications Manager/Clerk of Council.

**EXCUSE ABSENT MEMBERS:** No members of council were absent.

**ADDITIONS OR CORRECTIONS TO THE AGENDA:** There were no changes to the agenda.

**APPROVAL OF AGENDA:** Mr. Joseph moved, seconded by Mr. Maxfield, to approve the agenda. All were in favor. **Motion carried.**

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:** Mayor Williams led the pledge of allegiance.

**MINUTES:** Mr. Denning moved, seconded by Mr. Maxfield, to approve the January 4, 2024, council business meeting minutes. All were in favor. **Motion carried.**

**WRITTEN CITIZEN PETITIONS:** Mayor Williams stated that anyone wishing to speak should fill out a form located in the back of the room, and hand it to the clerk.

**PUBLIC COMMENT ON AGENDA ITEMS:** No one wished to speak on an agenda item.

## **NEW BUSINESS**

### **A. ORDINANCES**

- 1) **Ordinance No. 23-O-846 – An ordinance to authorize the provision of a real property tax abatement for a project located at 7455 Union Schoolhouse Road with the City of Riverside Northern Community Reinvestment Area and authorizing the City Manager to execute the related Community Reinvestment Area Agreement. (1<sup>st</sup> reading)**

Mr. Rausch stated this is the ordinance for the CRA tax incentive for the Redwood Development. The estimated value of the incentive has been calculated to be about

\$300,000 based on the assumption of 50 percent over 15 years, which is about half of the cost of the public infrastructure they expected to put in.

Ms. Lommatzsch moved, seconded by Mr. Denning, to approve the first reading of Ordinance No. 23-O-846. The clerk read the ordinance by title only.

Roll call went as follows: Ms. Lommatzsch, yes; Mr. Denning, yes; Mr. Brown, yes; Ms. Fry, yes; Mr. Joseph, yes; Mr. Maxfield, yes; and Mayor Williams, yes. **Motion carried.**

## **B. RESOLUTIONS**

- I) Resolution No. 24-R-2909 – A resolution declaring certain property owned by the City to be surplus and no longer needed for City purposes and authorizing its disposition.**

Mr. Rauch stated this is for surplus at the fire stations that are no longer needed.

Mr. Denning moved, seconded by Deputy Mayor Maxfield, to approve Resolution No. 24-R-2909.

All were in favor. **Motion carried.**

- II) Resolution No. 24-R-2910 – A resolution authorizing the city manager to accept a Montgomery County Solid Waste District (MCSWD) Incentive Grant for new playground equipment and mulch at Rohrer Park.**

Mr. Rauch stated this resolution and the next allows the city to accept reimbursement grants from the Montgomery County Solid Waste District and the Community Development Block Grant through the county. These grants will allow them to procure replacement playground equipment at Rohrer and Community Parks.

Mr. Denning moved, seconded by Mr. Joseph, to approve Resolution No. 24-R-2910.

All were in favor. **Motion carried.**

- III) Resolution No. 24-R-2911 – A resolution authorizing the city manager to accept a Community Development Block Grant (CDBG) for Rohrer and Community Park improvements.**

Deputy Mayor Maxfield moved, seconded by Mr. Joseph, to approve Resolution No. 24-R-2911.

All were in favor. **Motion carried.**

- IV) Resolution No. 24-R-2912 – A resolution establishing a Woodman Corridor Safety Action Plan Task Force.**

Mr. Rauch stated that this resolution formalizes council creating this task force as indicated in the application for the federal grant. It signifies the members of the task force, and give the city manager authority to find replacement should a member not be able to fulfill their role on the task force for the duration of the project.

Mr. Joseph moved, seconded by Mr. Denning, to approve Resolution No. 24-R-2912.

All were in favor. **Motion carried.**

**PUBLIC COMMENT ON NON-AGENDA ITEMS:** No one came forward to speak.

**CITY MANAGER REPORT:** Mr. Rauch reviewed the board and commission appointments section of the Council Handbook with regard to vacancies. The handbook states that after the timeline for finding candidates that if no suitable candidates for an open board or commission appointment emerge, then they will hold the seat open and continue to receive applications and conduct interviews on a rolling basis. As soon as they come in, they will interview and present to council in an executive session in a timely manner. He stated that the handbook is adopted by council by motion.

Ms. Lommatzsch moved, seconded by Mr. Joseph, to approve the Council Handbook. All were in favor. **Motion carried.**

**COUNCILMEMBER COMMENTS:** Ms. Lommatzsch congratulated Ms. Lewallen on obtaining her Certified Municipal Clerk designation as she has worked hard on that, and it was asked of her to obtain that. Ms. Lewallen explained the designation being given by the International Institute of Municipal Clerks that provided education and experience to perform better as a clerk and working with council. She explained the process of earning points and hours committed to earning it.

Mr. Brown thanked the road department for doing the best they can and keeping everything clear. He is sure they will put in more hours in the next day or two with the coming weather.

Mr. Maxfield congratulated the clerk on her designation and her representation of Riverside.

Ms. Fry reminded everyone of the Girl Scout cookie sales as it is an annual fundraiser for troop activities and community service. She encouraged everyone to support young entrepreneurs as it teaches them money management, business ethics, and a lot of skills.

Mr. Denning congratulated the clerk. He thanked the service department for everything they are doing.

**EXECUTIVE SESSION:** Mr. Denning moved, seconded by Deputy Mayor Maxfield, to go into executive session for the following reason: 103.01(1) Unless the City employee or official requests a public hearing; to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a city employee or official or the investigation of charges or complaints against a City employee or official.

Roll call went as follows: Mr. Denning, yes; Mr. Maxfield, yes; Mr. Brown, yes; Ms. Fry, yes; Mr. Joseph, yes; Ms. Lommatzsch, yes; and Mayor Williams, yes.

Council entered executive session at 6:13 p.m.

**RECONVENE:** Council reconvened at 7:08 p.m.

**ADJOURNMENT:** Being no further business, council adjourned at 7:08 p.m.



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Pete Williams, Mayor



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Katie Lewallen, Clerk of Council