

**CALL TO ORDER:** Mayor Williams called the Riverside, Ohio, City Council Meeting to order at 6:06 p.m. at the Riverside Administrative Offices, 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

**ROLL CALL:** Council attendance was as follows: Mr. Brown, present; Mr. Denning, present; Ms. Fry, present; Mr. Joseph, present; Ms. Lommatzsch, present; Mr. Maxfield, present; and Mayor Williams, present.

Staff present were as follows: Josh Rauch, City Manager; Kim Baker, Finance Director; Jim Miller, Law Director; and Katie Lewallen, Communications Manager/Clerk of Council.

**EXCUSE ABSENT MEMBERS:** No members of council were absent.

**ADDITIONS OR CORRECTIONS TO THE AGENDA:** No additions or corrections were made.

**APPROVAL OF AGENDA:** Mr. Joseph moved, seconded by Deputy Mayor Maxfield, to approve the amended agenda. All were in favor. **Motion carried.**

**PLEDGE OF ALLEGIANCE:** Mayor Williams led the pledge of allegiance.

**MINUTES:** Mr. Joseph moved, seconded by Deputy Mayor Maxfield, to approve the February 1, 2024, council business meeting minutes. All were in favor. **Motion carried.**

**WRITTEN CITIZEN PETITIONS:** Mayor Williams stated that anyone wishing to speak should fill out a form located in the back of the room and hand it to the clerk.

**PROCLAMATION:** Mayor Williams proclaimed February 2024 as Career Technology Education month. He thanked Deputy Mayor Maxfield for bringing this proclamation forward and asked him to talk about the CTE program he is a part of. Deputy Mayor Maxfield stated he had the opportunity to be the career tech director at Stebbins High School and is now at the Miami Valley Career Technology Center. He stated there are opportunities for students to learn in demand job skills and job training that prepare them for the future. They have the opportunity to work while in high school and make \$35,000 - \$45,000 when they graduate high school. He recognized that post-secondary education is important to many, but that a good living can be made going through a career technical program that creates skilled trade workers. Career tech education prepares students for both post-secondary school and the workforce. Mayor Williams added that Riverside has Stebbins CTC program that many students attend, but they can also attend the Greene County, the Miami Valley CTC, and Ponitz. It is great to be at the crossroads of those academic institutions.

**PUBLIC COMMENT ON AGENDA ITEMS:** No one wished to speak on an agenda item.

## **UNFINISHED BUSINESS**

### **A. ORDINANCES**

- I) Ordinance No. 23-O-847 – An ordinance repealing Section 125.01 Investment Policy of the City of Riverside Codified Ordinances. (2<sup>nd</sup> reading, public hearing, adoption)**

Mr. Rauch stated this ordinance repeals an investment policy in the administrative code and cleans up the language. It will allow them to redevelop a policy to bring forth at a later date.

Mr. Denning moved, seconded by Deputy Mayor Maxfield, to approve the second reading of Ordinance No. 23-O-847. The clerk read the ordinance by title only.

Mayor Williams opened the public hearing at 6:12 p.m. No one came forward to speak. Mayor Williams closed the public hearing at 6:13 p.m.

Roll call went as follows: Mr. Denning, yes; Mr. Maxfield, yes; Mr. Brown, yes; Ms. Fry, yes; Mr. Joseph, yes; Ms. Lommatzsch, yes; and Mayor Williams, yes. **Motion carried.**

## **NEW BUSINESS**

### **A. RESOLUTIONS**

- I) Resolution No. 24-R-2916 – A resolution declaring a 2013 Ford E-150 Cargo Van owned by the City to be surplus and no longer needed for City purposes and authorizing its disposition.**

Mr. Rauch stated this is for a cargo van that is now surplus, and they intend to put it on Gov Deals to try to recover something from it.

Ms. Lommatzsch moved, seconded by Mr. Joseph, to approve Resolution No. 24-R-2913.

All were in favor. **Motion carried.**

- II) Resolution No. 24-R-2917 – A resolution recognizing the Bob Chiles Classic as a function that promotes the public health, general welfare, and contentment of the citizens of the City of Riverside.**

Mr. Rauch stated this is for the Bob Chiles function and acknowledges council support for that.

Ms. Lommatzsch moved, seconded by Deputy Mayor Maxfield, to approve Resolution No. 24-R-2914.

All were in favor. **Motion carried.**

**III) Resolution No. 24-R-2918 – A resolution authorizing payment of a “Then and Now” certificate in the amount of \$22,135.36 payable to PNC Bank, N.A., for a portion of City of Riverside’s Fiscal Year 2023 bank fees due.**

Mr. Rauch stated the next three resolutions are circumstances where due to purchase orders from last year closing, and the city needing to pay invoices received this year; it is a housekeeping accounting measure for approval to pay.

Mr. Denning moved, seconded by Deputy Mayor Maxfield, to approve Resolution No. 24-R-2918.

All were in favor. **Motion carried.**

**IV) Resolution No. 24-R-2919 – A resolution authorizing payment of a “Then and Now” certificate in the amount of \$3,066.27 payable to Stoops Freightliner.**

Deputy Mayor Maxfield moved, seconded by Mr. Joseph, to approve Resolution No. 24-R-2919.

All were in favor. **Motion carried.**

**V) Resolution No. 24-R-2920 – A resolution authorizing payment of a “Then and Now” certificate in the amount of \$73,615.58 payable to All-American Fire Equipment, Inc., for a repair on a fire department engine.**

Mr. Joseph moved, seconded by Deputy Mayor Maxfield, to approve Resolution No. 24-R-2920.

All were in favor. **Motion carried.**

Mr. Joseph stated that the city manager and finance director have worked hard on their procurement policy so that things like this do not happen very much in the future.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:** No one wished to speak.

**CITY MANAGER REPORT:** Mr. Rauch asked council for a motion to make some appointments to the Board of Zoning Appeals. Those appointees would be Mr. Tim Cron, Mrs. Lisa Carpenter, and Mr. Marty Walling. Ms. Lommatzsch moved, seconded by Mr. Brown, to issue letters of appointment. All were in favor. **Motion carried.**

Mr. Rauch added that city offices will be closed on Monday, February 19, 2024, in observance of President’s Day. The next council meeting will be March 7, 2024.

**COUNCILMEMBER COMMENTS:** Mr. Brown stated that Project Riverside is sponsoring an adult Easter Egg Hunt on Saturday, March 23, 2024, at 12:30 p.m. The cost is \$5/person, and registration must be received by March 1, 2024. It is for ages 13 and up. The hunt will be

held at 1600 Brandt Pike; if there is a large registration, they will figure out a bigger venue. The registration fees go towards the candy, the eggs, and the prizes for the hunt. Additional information can be found on the Project Riverside Facebook page. Ms. Fry stated that Girl Scouts will be active selling cookies. This is an opportunity for the girls to develop their entrepreneur skills. She thanked people for supporting the Girl Scouts. Mayor Williams stated the deadline for voter registration for the primary election is February 20, 2024. He hopes everyone in the community exercises their ability to vote. The primary will be on March 19, 2024.

**EXECUTIVE SESSION:** Mr. Denning moved, seconded by Mr. Joseph, to enter into executive session for the following: 103.01 (1) - Unless the City employee or official requests a public hearing; to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a city employee or official or the investigation of charges or complaints against a City employee or official. Roll call went as follows: Mr. Denning, yes; Mr. Joseph, yes; Mr. Brown, yes; Ms. Fry, yes; Ms. Lommatzsch, yes; Mr. Maxfield, yes; and Mayor Williams, yes. **Motion carried.** Council entered into executive session at 6:21 p.m.

**RECONVENE:** Council reconvened at 7:25 p.m. Discussion was held on the previous motion for letters of appointment being issued for the Board of Zoning Appeals. Mayor Williams moved, seconded by Mr. Denning, to rescind the earlier motion issuing letters of appointment until council could further discuss the applications received. Roll call went as follows: Mayor Williams, yes; Mr. Denning, yes; Mr. Brown, yes; Ms. Fry, yes; Mr. Joseph, yes; Ms. Lommatzsch, no; and Mr. Maxfield, yes. **Motion carried.**

**ADJOURNMENT:** Being no further business, council adjourned at 7:32 p.m.

  
\_\_\_\_\_  
Pete Williams, Mayor

  
\_\_\_\_\_  
Katie Lewallen, Clerk of Council